



*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 3rd, 2026*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 3rd day of February, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

Approval of Agenda

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Denny and second by Neumann, the following motions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for January 21st, 2026 as presented.

Approve the resignation of Katherine Pittman, Administrative Specialist, effective February 13th, 2026.

To approve the hire of Morgan Hickerson to fill the open Social Worker position. Grade I/9 Step C \$35.10. Start Date: TBD.

Commissioners

The County Board recognized staff for their years of service awards from 4th quarter 2025.

Auditor-Treasurer

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404330 through 404349 in the amount of \$64,416.87 and (Regular) 59545 through 59571 in the amount of \$62,887.44 for a total of \$127,304.31.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807250 through 807275 and (Regular) 713813 through 713847 for a total of \$53,174.56

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601914 through 601920 and (Regular) 518799 through 518818 for a total amount of \$118,199.51.

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF ALL COUNTY DEPARTMENTAL CHANGE & PETTY CASH FUNDS

WHEREAS, there are multiple petty cash & change funds in various departments across the county, and;

WHEREAS, State Auditing Standards & Statutes require board approval when modifications are requested and to annually confirm/reaffirm all county departmental change & petty cash funds,



WHERE THE FOREST MEETS THE PRAIRIE

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NOW, THEREFORE BE IT RESOLVED, to approve the petty cash & change funds for the various departments for immediate implementation as per the attached list to be filed in the Auditor-Treasurer's Office.

On motion by Becker and second by Denny, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF ALL COUNTY DEPARTMENTAL CHANGE & PETTY CASH FUNDS

WHEREAS, there are multiple petty cash & change funds in various departments across the county, and;

WHEREAS, State Auditing Standards & Statutes require board approval when modifications are requested and to annually confirm/reaffirm all county departmental change & petty cash funds,

NOW, THEREFORE BE IT RESOLVED, to approve the petty cash & change funds for the various departments for immediate implementation as per the attached list to be filed in the Auditor-Treasurer's Office.

On motion by Neumann and second by Denny, the following resolution was introduced and adopted by unanimous vote:

RESTRICT FUND BALANCE FOR PLANNING & ZONING GRANT PROGRAMS

WHEREAS, the Planning & Zoning Grant Revenues arrive prior to the year of planned activity, and;

WHEREAS, State Auditors recommendation is to approve by resolution a restricted fund balance on an annual basis for transparent financial reporting, and;

WHEREAS, the balance of the Planning & Zoning Grant Programs as of 12-31-2025 is \$96,264.45.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorize the County Auditor/Treasurer to Restrict Fund Balance for the Planning & Zoning Grant Programs for fiscal year ending 2025 per the attached list.

On motion by Noska and second by Becker, the following resolution was introduced and adopted by unanimous vote:

RESTRICT FUND BALANCE FOR THE POLICE STATE AID 2023 ONE-TIME DISTRIBUTION

WHEREAS, the 2023 omnibus tax bill included \$210 million in one-time public safety aid that was distributed on 12/26/2023 to cities and counties across the state, and;

WHEREAS, Todd County received \$712,941.00 from this one-time distribution, and;

WHEREAS, the omnibus bill provided stipulations regarding allowable uses for this one-time funding and;

WHEREAS, on March 19, 2024, the County Board established a Restricted Fund Balance to carry forward these funds from FY2023 until allowable projects can be identified, and;

WHEREAS, the balance of this account is \$545,138.97 as of 12-31-2025.



NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby authorize the County Auditor/Treasurer to Restrict Fund Balance for the Police State Aid 2023 One-Time Distribution for the fiscal year ending 2025 with a balance of \$545,138.97.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the attached Budget Request Form for Carry Over of TCSO YE2025 account balances for Canine, Forfeiture and Contingency funds for a total of \$104,694.95.

Facilities

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: Approve the bid from Eagle Fabricating to replace the movable wall in the Expo building for a total cost of \$18,875.

County Assessor

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To set the 2026 Todd County Board of Appeal & Equalization will be held on June 15, 2026 commencing at 6:00pm and not ending before 7:00pm.

Todd County Recorder

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous vote: To accept the reclassification of Employee Number 748 to be Deputy County Recorder and eliminate the position of Generalist effective pay period beginning February 8, 2026.

Solid Waste

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize solid waste staff to execute grant agreement for \$2.795 million via DocuSign.

County Auditor-Treasurer's Report

The County Auditor-Treasurer informed of all the election related events happening on this day and the next two months.

County Commissioner's Report

The County Coordinator reported attending personnel, paycom, interviews, TWCC, Expo tour, Long Prairie Energy workshop and Holiday party events.

County Commissioner's Report

The Commissioners reported on meetings and events attended. Commissioner Becker attended meetings including the Policies, Friendly Rider, Comp plan, EMS, Holiday Party, Rural Mn County Caucus, Todd Trails and Public Health Advisory. Commissioner Denny has attended meetings including regular meetings and Prairie Lakes. Commissioner Noska has attended meetings including Wellness, Tri-CAP and HRA. Commissioner Byers attended meetings including Facilities, Finance, Personnel and the Holiday Party. Commissioner Neumann attended meetings including the Comp plan, CPT, Todd Trails and the Holiday Party.



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Recess

On motion by Neumann and second by Denny, the meeting was recessed until February 17th, 2026.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CARGILL SALT DIVISION	\$ 50,554.83
KRIS ENGINEERING INC	\$ 4,709.36
LONG PRAIRIE LEADER	\$ 8,405.00
MACQUEEN	\$ 19,987.30
POMP'S TIRE SERVICE INC	\$ 6,190.80
SHI CORP	\$ 5,171.40
TRAFERA LLC	\$ 13,950.00
40 PAYMENTS LESS THAN 2000	\$ 18,335.62
Total:	\$ 127,304.31

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
DHS - SWIFT	\$ 2,930.96
RONALD MCDONALD HOUSE - UPPER MIDWEST	\$ 4,380.00
SCHULLER FAMILY FUNERAL HOMES	\$ 3,500.00
TCSS MH INITIATIVE FLEX FUND	\$ 3,637.52
TODD COUNTY ATTORNEY'S OFFICE	\$ 2,025.00
TRAFERA LLC	\$ 10,600.00
47 PAYMENTS LESS THAN 2000	\$ 19,820.15
COST EFF HEALTH INS	\$ 2,205.00
USDA-RD	\$ 2,538.14
6 PAYMENTS LESS THAN 2000	\$ 1,537.79
Total:	\$ 53,174.56

VENDOR NAME	AMOUNT
COMMUNITY AND FAMILY SRVS LLC	\$ 2,516.25
DHS - MOOSE LAKE RTC - 462	\$ 2,844.25
DHS - MSOP - MN SEX OFFENDER PROG - 462	\$ 4,929.00
GREATER MN FAMILY SRVS INC	\$ 3,616.12
MERIDIAN SERVICES INC	\$ 2,211.48
MINNEAPOLIS FORENSIC PSYCHOLOGICAL SERVICES LLC	\$ 3,375.00
NEXUS - KINDRED FAMILY HEALING	\$ 2,295.40
NORTH HOMES CHILDREN & FAMILY SRVS	\$ 24,640.98
NORTHERN PINES MENTAL HLTH CTR INC	\$ 13,212.68
PORT GROUP HOMES	\$ 7,248.12
PRAIRIE LAKES YOUTH PROGRAMS	\$ 13,950.00
VILLAGE RANCH INC	\$ 24,341.51
WEST CENTRAL REG JUVENILE CTR	\$ 7,798.00
14 PAYMENTS LESS THAN 2000	\$ 5,220.72
Total:	\$ 118,199.51



On a motion by Becker and second by Neumann, the preceding minutes of the County Board meeting held February 3rd, 2026 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on February 17th, 2026.

Witness my hand and seal:

/s/ on file

Bob Byers, County Board Chairperson

/s/ on file

Denise Gaida, Todd County Auditor-Treasurer